



Municipal District of Bonnyville No.87

Regular Meeting of Council

Minutes

June 10, 2025

Present

Reeve Barry Kalinski
Councillor Josh Crick, Ward 1
Deputy Reeve Darcy Skarsen, Ward 2
Councillor Mike Krywiak, Ward 3
Councillor Dana Swigart, Ward 5
Councillor Ben Fadeyiw, Ward 6

Regrets

Councillor Don Slipchuk, Ward 4

Staff Present

Ben Berlinguette, Chief Administrative Officer
Bryan Bespalko, General Manager of Infrastructure Services
Calvin Bespalko, Interim General Manager of Corporate Services
Lisa Folliott, Director, Planning and Development
Luis Gandolfi, Director of Public Safety
Ian Frankton, Director of Community Services
Stephanie Severin, Manager of Legislative and Information Services
Janice Boden, Manager of Agricultural Services
Tracy Wasylow, Communications and Media Supervisor
Kristy Poirier, Development Officer
Lisa VandenBerg, Development Officer
Charity Croker, Legislative Services Coordinator
Jackie Beers, Team Lead I, Customer Service

1. Call to Order

Reeve Kalinski called the meeting to order at 9:00 a.m.

All attendees were present in Council Chambers with the meeting being recorded.

2. Adoption of Agenda

25.251

Moved by Councillor Krywiak

THAT Council approves adoption of the agenda with the following additions:

Under 9. New Business

9.4.2 Policy No. C-2B.033 Disposal of Assets Policy – Amendment

CARRIED

3. Adoption of Minutes

3.1 Regular Meetings of Council

3.1.1 May 27, 2025

25.252

Moved by Councillor Crick

THAT Council approves adoption of the minutes of the May 27, 2025, Regular Meeting of Council, as presented.

CARRIED

4. Public Hearings

5. Delegations

5.1 9:15 a.m. – City of Cold Lake

Craig Copeland, Mayor, and Kevin Nagoya, Chief Administrative Officer for the City of Cold Lake were in attendance to provide Council with an update on the Cold Lake Medical Clinic expansion project.

Reeve Kalinski recessed the meeting at 9:27 a.m.

The meeting reconvened at 9:38 a.m. with all present as prior to the recess.

25.253

Moved by Councillor Fadeyiw

THAT Council accepts the presentation by dignitaries from the City of Cold Lake pertaining to the Cold Lake Medical Clinic expansion project, as information.

CARRIED

6. Business Arising from Minutes

7. Development Applications

8. Subdivision Applications

- 8.1 Subdivision Application No. 2025-S-008 – Plan 072 2411 Bk 1 Lt 1 within NW 20-61-4 W4M

25.254

Moved by Councillor Crick

THAT Council approves subdivision application no. 2025-S-008 for a boundary realignment of Plan 072 2411 Block 1 Lot 1 to create a 23-acre parcel from agricultural ¼ section NW 20-61-4 W4M for Wanda Ackert., as per the following conditions:

1. Pursuant to Section 655 of the Municipal Government Act, that the owner/developer install internal road, approaches, including culverts and crossings to the proposed parcel(s) and to the remnant parcel to be provided at the owner/developer's expense and to the specifications and satisfaction of the Municipal District of Bonnyville No. 87;

2. Pursuant to Section 661 & 662 of the Municipal Government Act, that:

If the subdivision is registered through a Plan of Survey, that the owner/developer dedicate to the Municipal District of Bonnyville No. 87, a 5.18 meter (17 feet) wide strip of land for road widening along the entire frontage of the West side of the proposed and remnant parcels to be registered by separate road plan;

OR

If the subdivision is registered by Descriptive Plan, the caveat registered as instrument number 072 162 465, for a 5.18 metre (17 feet) wide strip of land for road widening along the entire frontage of the West side of the proposed and remnant parcels shall remain;

3. Pursuant to Section 655 of the Municipal Government Act, that the existing lot described as Plan 072 2411 Block 1 Lot 1 be consolidated with the proposed area prior to the registration of the new parcels;
4. Pursuant to Section 655 of the Municipal Government Act, submission and review of a Real Property Report or Sketch Plan submitted from an Alberta Certified Land Surveyor to confirm that all structures located on the proposed parcels comply with setbacks from all property lines as established by the Land Use District of the Land Use Bylaw;
5. Pursuant to Section 655 of the Municipal Government Act and Part One, Section 7 of the Subdivision and Development Regulation, the

owner/developer, for the sewage disposal, shall install and comply with the Alberta Safety Codes Act and Part 2 of the Province of Alberta Public Health Act;

6. Pursuant to Section 654 of the Municipal Government Act, all outstanding property taxes be paid.

CARRIED

9. New Business

9.1 Notice of Motion

9.2 Environmental and Protective Services

9.2.1 Policy No. C-5C.021 Surveillance System Policy – New

25.255

Moved by Councillor Fadeyiw

THAT Council adopts new Policy No. C-5C.021 Surveillance System Policy, as recommended by the Committee of the Whole.

CARRIED

9.2.2 M.D. Agricultural Service Board Terms of Reference – Amendment

25.256

Moved by Councillor Krywiak

THAT Council adopts the amended Agricultural Service Board Terms of reference, as recommended by the Committee of the Whole.

CARRIED

9.3 Planning and Community Services

9.3.1 Policy No. 3A.009 Antenna System Siting Policy – Amendment

25.257

Moved by Councillor Crick

THAT Council adopts amended Policy No. C-3A.009 Antenna System Siting Policy, as recommended by the Committee of the Whole.

CARRIED

9.4 Corporate Services

9.4.1 2025 Operating Budget Amendment

25.258

Moved by Councillor Swigart

THAT Council approves amending the 2025 Operating Budget by increasing the Grants to Individuals and Non-Government Organizations budget by \$50,000, to be funded from the Cash Flow Reserve.

CARRIED

9.4.2 Policy No. C-2B.033 Disposal of Assets Policy – Amendment

25.259

Moved by Councillor Fadeyi

THAT Council adopts amended Policy No. C-2B.033 Disposal of Assets Policy as presented.

CARRIED

9.5 Infrastructure Services

9.5.1 Policy No. C-2A.061 Asset Management Policy – New

25.260

Moved by Councillor Fadeyi

THAT Council adopts new Policy No. C-2A.061 Asset Management Policy, as presented.

CARRIED

9.6 Chief Administrative Officer

9.6.1 Policy No. 1.001 Council Meeting Attire Policy – Amendment

25.261

Moved by Councillor Swigart

THAT Council adopts amending Policy No. C-1.001 Council Meeting Attire Policy, as recommended by the Committee of the Whole.

CARRIED

9.6.2 Policy No. C-2A.034 Electronic Signatures Policy – Amendment

25.262

Moved by Councillor Crick

THAT Council adopts amending Policy No. C-2A.034 Electronic Signatures Policy, as recommended by the Committee of the Whole.

CARRIED

9.6.3 Committee of the Whole Terms of Reference – Amendment

25.263

Moved by Councillor Krywiak

THAT Council adopts the amended Committee of the Whole Terms of Reference, as recommended by the Committee of the Whole.

CARRIED

9.6.4 Alberta Bilingual Municipalities Association – Annual Membership Update

25.264

Moved by Councillor Crick

THAT Council directs Administration to respond to the Alberta Bilingual Municipalities Association's proposal for implementing annual membership fees as in opposition of the proposal.

CARRIED

9.6.5 CAO Office 2025 First Quarterly Report

25.265

Moved by Councillor Krywiak

THAT Council accepts the CAO Office 2025 First Quarterly Report as information.

CARRIED

10. Correspondence and Information

25.266

Moved by Councillor Krywiak

THAT Council accepts the following correspondence as information:

1. Minutes from the Agricultural Service Board Meeting - Nov 29 2024
2. Minutes from the Agricultural Service Board Meeting - March 27 2025
3. 2025 April Cheque Registry
4. 2025 May Concerns List
5. Email from Solid Waste Association of North America (SWANA) - Northern Lights Chapter Conference and AGM
6. Email from Cold Lake Regional Chamber of Commerce – Your Eyes Needed
7. Email from Lakeland Industry and Community Association (LICA) – Watercraft Inspections Update
8. Letter from MLA, Scott Cyr – Request for Meeting
9. Letter from MLA, Scott Cyr – Request for Support Regarding Child Care Funding in Cold Lake
10. Email from Municipal Assessment and Grants – Budget 2025 / 2026 – Grants in Place of Taxes (GIPOT)
11. M.D. of Bonnyville Employee Retirement Announcement

CARRIED

11. Reports from Members of Council

Councillors represented on various boards and/or committees and presented reports on the following:

1. Federation of Canadian Municipalities (FCM)
2. Electoral Boundaries Commission
3. Health Professions Attraction and Retention Committee
4. Bonnyville Municipal Library Board
5. M.D. Rural Community Policing Committee
6. Cold Lake and District Family and Community Support Services (FCSS)

12. Closed Session

25.267

Moved by Councillor Crick

THAT Council approves the following addition to the agenda:

Under 12. Closed Session

12.1 Land – FOIP Section 25

CARRIED UNANIMOUSLY

25.268

Moved by Councillor Fadeyiw

THAT this meeting goes into a closed session at 11:00 a.m. for the following reason:
FOIP Section 25

CARRIED

12.1 Land - FOIP Section 25

25.269

Moved by Councillor Crick

THAT this meeting returns to open session at 11:29 a.m.

CARRIED

13. Business Arising from Closed Session

14. Adjournment

25.270

Moved by Councillor Krywiak

THAT this meeting adjourn.

Time of Adjournment 11:30 a.m.

CARRIED

REEVE

MANAGER,

LEGISLATIVE AND INFORMATION SERVICES