

# Municipal District of Bonnyville No. 87

## Request for Decision (RFD)

<b>Meeting:</b>	Regular Meeting of Council
<b>Meeting Date:</b>	June 24, 2025
<b>Originated By:</b>	Stephanie Severin, Manager, Legislative and Information Services
<b>Title:</b>	Bonnyville and District Family and Community Support Services – Funding Request for Conference Attendance

### **PROPOSAL & BACKGROUND**

Administration received a letter from the Bonnyville and District Family and Community Support Services (FCSS) requesting each municipality to assume responsibility for the costs for their appointed representatives to attend the annual Conference in Edmonton.

### **DISCUSSION ON BENEFITS, DISADVANTAGES & OPTIONS**

The Bonnyville FCSS is seeking support from each municipality to start paying for each appointed representative to attend the annual Family and Community Support Services Association of Alberta (FCSSAA) Conference in Edmonton.

As indicated in the letter, the Bonnyville FCSS has historically covered these costs but cite increasing fiscal pressures and their ongoing *commitment to protect and prioritize community programming* as making it more challenging to cover these costs. The Bonnyville FCSS received a total of \$347,898 in funding for 2025 between the province and M.D.

The Bonnyville FCSS estimates the cost per attendee including registration and subsistence costs to be approximately \$1,525, totaling just under \$4,600 per municipality if all three appointed members attend.

The 2025 M.D. Operating Budget includes a set amount of registration and travel costs per Councillor, however there were no funds budgeted to cover any M.D. appointed members at large to attend conferences or travel.

Attached for Council's review:

- Appendix A: Letter from Bonnyville FCSS

### **REFERENCE TO STRATEGIC PLAN**

### **REFERENCE TO PROVINCIAL/FEDERAL LEGISLATION**

## **COSTS & SOURCE OF FUNDING**

Estimated costs per attendee: \$1,525

Source of funding for costs for the appointed members of Council could be covered by their respective Conference Registration and Travel budgets.

Source of funding for costs for the appointed member at large could come from Council's Grants to Individuals and Non-Government Organizations budget, Community Action Grant Reserves, or Cashflow Reserves.

Costs for 2026 would be built into the M.D. Operating budget accordingly.

## **COMMUNICATIONS STRATEGY**

Administration will provide written notice to the Bonnyville FCSS of Council's decision.

## **ADMINISTRATION RECOMMENDED ACTION**

THAT Council approves the request by the Bonnyville and District Family and Community Support Services to assume responsibility for the costs associated with [all / 1 / 2] M.D. of Bonnyville appointed members of the Board attending the annual Family and Community Support Services Association of Alberta (FCSSAA) Conference with funding for the members of Council to come from their respective Conference Registration and travel budgets and furthermore, that Council approves an unbudgeted expenditure up to \$1,600 for the M.D. appointed member at large to attend the 2025 FCSSA Conference, to be funded from \_\_\_\_\_.

## **COUNCIL OPTIONS**

1. THAT Council approves the request by the Bonnyville and District Family and Community Support Services to assume responsibility for the costs associated with [all / 1 / 2] M.D. of Bonnyville appointed members of the Board attending the annual Family and Community Support Services Association of Alberta (FCSSAA) Conference with funding for the members of Council to come from their respective Conference Registration and travel budgets and furthermore, that Council approves an unbudgeted expenditure up to \$1,600 for the M.D. appointed member at large to attend the 2025 FCSSA Conference, to be funded from \_\_\_\_\_.
2. THAT Council refers the request by the Bonnyville and District Family and Community Support Services to assume responsibility for the costs associated with M.D. of Bonnyville appointed members of the Board attending the annual Family and Community Support Services Association of Alberta (FCSSAA) Conference back to Administration for additional information regarding \_\_\_\_\_ and to bring it back to a future meeting of Council.
3. THAT Council denies the request by the Bonnyville and District Family and Community Support Services to assume responsibility for the costs associated with M.D. of Bonnyville appointed members of the Board attending the annual Family and Community Support Services Association of Alberta (FCSSAA) Conference.

## Report Approval Details

Document Title:	Bonnyville and District Family and Community Support Services (FCSS) - Conference Fees for Board Members.docx
Attachments:	- Appendix A - Bville FCSS Funding Request Letter.pdf
Final Approval Date:	Jun 19, 2025

This report and all of its attachments were approved and signed as outlined below:

Stephanie Severin