



Municipal District of Bonnyville No.87

Regular Meeting of Council

Minutes

July 8, 2025

Present	Reeve Barry Kalinski Councillor Josh Crick, Ward 1 Deputy Reeve Darcy Skarsen, Ward 2 Councillor Dana Swigart, Ward 5 Councillor Ben Fadeyiw, Ward 6 (<i>Virtual Attendance</i>)
Regrets	Councillor Mike Krywiak, Ward 3 Councillor Don Slipchuk, Ward 4
Staff Present	Ben Berlinguette, Chief Administrative Officer Matt Janz, Deputy CAO/General Manager of Environmental and Protective Services Monty Doonanco, Interim General Manager of Infrastructure Services Ian Frankton, Director of Community Services Stephanie Severin, Manager of Legislative and Information Services Tracey Tiedemann, Manager of Finance Greg Sheppard, Manager of Parks and Recreation Sam Sadlowski, Manager of Human Resources Scott Kovatch, Economic Development Officer Jackie Beers, Team Lead I, Customer Service Kristy Poirier, Development Officer Lisa VandenBerg, Development Officer Ryan Piche, Capital Projects Coordinator Kelsey Laye, Records Management Coordinator Kaitlyn Walzak, Planner Katryna Paul, Digital Media Technician Wendy Wiley, Planning Technician

1. Call to Order

Reeve Kalinski called the meeting to order at 9:21 a.m.

All attendees were present in Council Chambers, with the exception of Councillor Fadeyiw who attended virtually, with the meeting being recorded.

2. Adoption of Agenda

25.295

Moved by Deputy Reeve Skarsen

THAT Council approves adoption of the agenda as presented.

CARRIED

3. Adoption of Minutes

3.1 Regular Meetings of Council

3.1.1 Adoption of Minutes – June 24, 2025

25.296

Moved by Councillor Swigart

THAT Council approves adoption of the minutes of the June 24, 2025 Regular Meeting of Council, as presented.

CARRIED

4. Public Hearings

5. Delegations

5.1 9:30 a.m. – HM Aero Aviation Consulting

Ben Crooks and Andrew Macdonald, Airport Planning Consultants for HM Aero Aviation Consulting were in attendance virtually to present Council with Deliverable 1 – Interim Project report from the Bonnyville Regional Airport Master Plan Project.

25.298

Moved by Councillor Swigart

THAT Council accepts the presentation by HM Aero Aviation Consulting regarding the Interim Project Report for the Bonnyville Regional Airport Master Plan Project as information and furthermore directs Administration to proceed with finalizing the Airport Master Plan with option 3 to adopt a focused

approach to pursuing scheduled passenger air service connectivity at the airport including completing further market feasibility research and preliminary air service development efforts.

CARRIED

5.2 10:00 a.m. – McSweeney and Associates Consulting Inc.

Ian Duff, President, and Kevin McPhillips, Director, Research and Innovation, with McSweeney and Associates Consulting Inc. were in attendance virtually to present Council with an Industrial Gap Analysis.

25.299

Moved by Deputy Reeve Skarsen

THAT Council accepts the presentation by McSweeney and Associates Consulting Inc. with respect to an Industrial Gap Analysis as information.

CARRIED

Reeve Kalinski recessed the meeting at 10:45 a.m.

The meeting reconvened at 10:55 a.m. with all present as prior to the recess and proceeded to item 7.2 Development Application No. 2025-D-138 Temporary Work Camp.

6. Business Arising from Minutes

7. Development Applications

7.1 Development Application No. 2025-D-121 – Temporary Work Camp

25.297

Moved by Councillor Swigart

THAT Council approves development permit application no. 2025-D-121 for a temporary work camp at NW-16-64-3-W4M as a discretionary use pursuant to Part 6, Section 66, and Part 7, Section 69.2 of the Land Use Bylaw for Hurland Services Ltd with the following conditions:

1. Applicable building, electrical, plumbing, and sewer permits are required as per Alberta Safety Codes Act;
2. Shall comply with Consolidated Public Safety Bylaw No. 1812;

3. Shall comply with all Provincial and Federal Regulations;
4. The camp is approved until January 16, 2026, at which time a new permit is required, or reclamation shall be undertaken.

CARRIED

Reeve Kalinski recessed the meeting at 9:26 a.m.

The meeting reconvened at 9:30 a.m. with all present as prior to the recess and proceeded to scheduled item 5.1 HM Aero Aviation Consulting delegation.

7.2 Development Application No. 2025-D-138 – Temporary Work Camp

25.300

Moved by Councillor Swigart

THAT Council approves development permit application no. 2025-D-138 for a temporary work camp for two (2) years at SW-36-66-3-W4M as a discretionary use pursuant to Part 6, Section 66, and Part 7, Section 69.2 of the Land Use Bylaw for Imperial Oil Resources Limited with the following conditions:

1. Applicable building, electrical, plumbing, and sewer permits are required as per Alberta Safety Codes Act;
2. Shall comply with Consolidated Public Safety Bylaw No. 1812;
3. Shall comply with all Provincial and Federal Regulations;
4. The camp is approved until June 30, 2027, at which time a new permit is required, or reclamation shall be undertaken.

CARRIED

8. Subdivision Applications

8.1 Subdivision Application No. 2025-S-009 – Plan 072 7818, Block 1, Lot 1 and South Part of SE-16-61-7-W4M

25.301

Moved by Councillor Crick

THAT Council approves Subdivision Application No. 2025-S-009 for the consolidation of Plan 072 7818, Block 1, Lot 1 and South Part of SE-16-61-7-W4M to create a 36-acre parcel and a 50-acre parcel for the M.D. of Bonnyville No. 87., as per the following conditions:

1. Pursuant to Section 655 of the Municipal Government Act, that the owner/developer install internal road, approaches, including culverts, and crossings to the proposed parcel(s) and to the remnant parcel to be provided at the owner/developer's expense to the specifications and satisfaction of the Municipal District of Bonnyville No. 87;
2. Pursuant to Section 661 and 662 of the Municipal Government Act that the owner/developer dedicate a 30 meter wide service road right-of-way across the entire frontage of the proposed 36-acre parcel along Highway 660 to be registered by **CAVEAT** at no cost to Alberta Transportation and Economic Corridors;
3. Applicant to contact TELUS Communications Inc. regarding a Utility Right-of-Way Agreement;
4. Pursuant to Section 654 of the Municipal Government Act, all outstanding property taxes be paid.

CARRIED

8.2 Subdivision Application No. 2025-S-011 – Plan 812 1442 Lt A and SW 10-61-5 W4M

25.302

Moved by Councillor Crick

THAT Council approves subdivision application no. 2025-S-011 for a consolidation of 1.72 acres from SW 10-61-5 W4M for the Town of Bonnyville on behalf of Clement and Marlene Cote, as per the following conditions:

1. Pursuant to Section 655 of the Municipal Government Act, that the existing lot described as Plan 812 1422 Lot A (Title # 812 157 024) be consolidated with the proposed 1.72 acre parcel prior to or concurrent with registration;
2. Pursuant to Section 654 of the Municipal Government Act, that all outstanding property taxes be paid.

CARRIED

9. New Business

9.1 Notice of Motion

9.2 Corporate Services

9.2.1 Policy No. C-2B.042 Corporate Credit Card Policy – Amendment

25.303

Moved by Councillor Swigart

THAT Council adopts amended Policy No. C-2B.042 Corporate Credit Card Policy, as presented.

CARRIED

9.2.2 Bylaw No. 1899 Amending Master Rates Bylaw

25.304

Moved by Councillor Swigart

THAT Bylaw No. 1899, being a Bylaw of the Municipal District of Bonnyville No. 87, to amend the Master Rates Bylaw, be given second reading.

CARRIED

25.305

Moved by Deputy Reeve Skarsen

THAT Bylaw No. 1899 be given third reading.

CARRIED

9.2.3 2026 Departmental Business Plan Presentations

25.306

Moved by Councillor Crick

THAT Council accepts the 2026 Departmental Business Plan Presentations for the CAO Office, Infrastructure Services, Community Services, and Economic Development as information.

CARRIED

9.3 Planning and Development

9.3.1 Bylaw No. 1898 Roadway Closure and Disposal Bylaw

25.307

Moved by Deputy Reeve Skarsen

THAT Bylaw No. 1898 being a bylaw of the Municipal District of Bonnyville No. 87, for the purpose of closing for public travel and disposing of portions of a public roadway, be given first reading.

CARRIED

10. Correspondence and Information

25.308

Moved by Councillor Crick

THAT Council accepts the following correspondence as information:

1. Email from Lakeland Industry and Community Association (LICA) – Ducks Unlimited Wetland Workshops
2. Letter from MLA Scott Cyr to the Minister of Education and Childcare – Inclusion of Cold Lake in the Childcare Affordability Grant Program
3. Letter from MLA Scott Cyr to the Minister of National Defense and Minister of Jobs and Families – Inclusion of Cold Lake in the Childcare Affordability Grant Program
4. Email from Ronald McDonald House Charities – Thank You Lakeland
5. Letter from Kiev's-K-Hi Camp – Thank You
6. Beaver River Regional Waste Management Commission – June 25, 2025 Draft Meeting Minute

CARRIED

11. Reports from Members of Council

Councillors represented on various boards and/or committees and presented reports on the following:

1. Cold Lake Regional Utility Services Commission (CLRUSC)
2. Bonnyville and District Family and Community Support Services (FCSS)
3. Cold Lake Public Library Board

12. Closed Session

13. Business Arising from Closed Session

14. Adjournment

25.309

Moved by Councillor Crick

THAT this meeting adjourn.

Time of Adjournment 11:42 a.m.

CARRIED

REEVE

MANAGER,
LEGISLATIVE AND INFORMATION SERVICES